

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, SEPTEMBER 19, 2016

Rod Cleveland led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 19th day of September 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Rhiana Caldwell, Laura Smith, Todd Gibson, Christine Cartmell, Susan Burr, Bryan Jenkins, John Roberts, George Mauldin, Brenda Hill and Sean Rieger.

After the reading of the minutes of the Regular Meeting of September 12, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, that due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HD-1773-** Janitorial Service Contract for the Cleveland County Health Departments located at 250 12th Ave. N.E., Norman, Oklahoma and 424 S. Eastern, Moore, Oklahoma. The bid term will be from October 3, 2016 through October 4, 2017 with option to re-new up to two (2) years on an annual basis.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Executive Cleaning Specialist	Facility Care Inc.	Source One	
BID: #HD-1773				
DEPT: Health Department				
DATE OPENED: 9-19-16				
	1	2	3	
List of Individual Items				
Janitorial Service Contract for the Cleveland County Health Dept. located at 250 12th Avenue, N.E. Norman, OK and 424 S. Eastern, Moore, OK				Awarded To: Tabled on 9-19-16
Location #1:				
NORMAN LOCATION:				
Was on-site inspection made?	YES	YES	NO BID	
Monthly Total:	\$3,650.00	\$2,100.00	Bid was signed but not notarized	
Convenience Labor per Hour:	\$27.00	\$18.00		
Carpet Cleaning per Sq. Ft.:	\$0.06 (\$150 min)	\$0.07		
Location #2:				
MOORE LOCATION:				
Was on-site inspection make?	YES	YES		
Monthly Total:	\$2,400.00	\$1,505.00		
Convenience Labor per Hour:	\$27.00	\$18.00		
Carpet Cleaning per Sq. Ft.:	\$0.06 (\$150 min)	\$0.07		
Exceptions:	Window cleaning in addition to what is specified will require us to submit pricing on the additional glass.	None		
	Other projects not specified will require special pricing once the project is defined.			
	Perform moisture test on concrete and determine if it will qualify for a topical moisture barrier.			
	The concrete project may be done whether we obtain the daily maintenance or not. (References available) (This could cost up to \$20,000 or \$25,000 to complete)			
Contact Person:	Bob Linn	James H. Osborne		
Title:	Owner	President		
Address:	1800 N Interstate Drive Norman, OK 73072	1501 SE 66, Suite E Oklahoma City, OK 73149		
Telephone Number:	405-360-3604	405-672-3500		
Fax Number:		405-672-3533		
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES		

B. Old Business:

Harold Haralson moved, seconded by Rod Cleveland, that the following items be **tabled** until a later date:

- 1. Bid #COM-1769 (CDBG)** – The Purchase and Installation of one (1) New Wildlands type fire apparatus for the Noble Fire Department.
- 2. Bid #COM-1770 (CDBG)** – The Purchase and Installation of one (1) New Wildlands type fire apparatus for the Lexington Fire Department.

3. **Bid #COM-1771-(CDBG)** – The Purchase and Installation of one (1) New Wildlands type fire apparatus for the Little Axe Fire Department.
4. **Bid #COM-1772 (CDBG)** – The Purchase and Installation of one (1) New Wildlands type fire apparatus for the Cedar Country Fire Department.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
 Motion carried.

C. Items of Business:

Chairman Harold Haralson said that the following Items, No. 1 through No. 5 are **Consent Items** and are routine in nature, with the exception of Item No. 2 which the Board will consider separately; therefore, Darry Stacy moved, seconded by Rod Cleveland, to pull Item No. 2 for discussion and/or action later in the meeting and to **approve** the following items:

1. **Agreement** for subscription for State/Local Government between Cleveland County District Attorney, District 21 and LexisNexis. Terms are June 1, 2016 through May 31, 2017 with option to renew two (2) more years.
2. **(Pulled from the Consent Docket, see page no. 5.)**
3. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

District #1

17-1475-T2A	P & K Equipment, Inc.	\$ 2,000.00
17-1542-T2A	Ram Products, LTD	\$ 1,000.00
17-1565-T2A	Copelin’s Office Center	\$ 1,000.00

District #2

17-1566-T2A	Petroleum Marketers Equip. Co.	\$ 1,500.00
17-1567-T2A	O’Reilly Automotive	\$ 5,000.00
17-1568-T2A	P & K Equipment, Inc.	\$ 2,000.00
17-1569-T2A	Bruckner’s Truck Sales, Inc.	\$ 1,500.00

District #3

17-1533-T1C	Oklahoma Turnpike Authority	\$ 200.00
17-1539-T2A	UniFirst	\$ 600.00

Building Maintenance:

17-1530-SM2	Michael Finley, L & M Heat & Air	\$ 1,500.00
17-1535-SM2	Tronex International, Inc.	\$ 500.00

Election Board:

17-1476-SL2	MailFinance	\$ 3,736.40
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Fairgrounds:

17-1514-FG2	TruGreen Limited Partnership	\$ 436.00
17-1570-SFG4	Republic Bank & Trust	\$ 28,000.00
17-1571-FG2	O’Reilly Automotive	\$ 500.00
17-1572-FG2	Atwood Distributing L.P.	\$ 500.00
17-1573-FG2	Home Depot Credit Services	\$ 500.00

Health Dept:

17-1554-MD2	Control Company	\$ 1,000.00
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Sheriff’s Dept:

17-1528-B2A	Staples Business Advantage	\$ 1,000.00
17-1550-B2A	Council On Law Enforcement Ed. & Train	\$ 3,000.00

4. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

- 17-0260-SL2
- 17-0352-CCJC2
- 17-0372-B2A
- 17-0374-B2A

Highway:

- 17-0115-T2A

5. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 10,588.00
b. Health Fund	\$ 294.00

FY 16/17

a. General Fund	\$ 446,540.17
b. Highway Fund	\$ 88,633.02
c. Health Fund	\$ 16,967.05
d. Sheriff Service Fee Fund	\$ 16,972.79
e. Sheriff Jail Fund	\$ 2,615.23
f. Sheriff Courthouse Security Service Fund	\$ 196.77
g. Treasurer’s Certification Fund	\$ 58.32
h. Stop Violence Against Women Fund	\$ 2,552.75
i. Fairgrounds Fund	\$ 2,196.60

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

END OF CONSENT DOCKET.

Chairman Harold Haralson called for a return to **Item No. 2**.

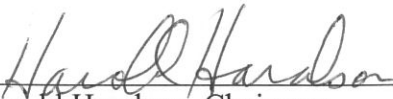
Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **submission** of Emergency Management Performance Grant (EMPG) Sub-Grant Application FY 2017 for Cleveland County. Commissioner Stacy said, due to not knowing the terms and conditions at this time, this is **not** the **acceptance** of the Grant.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

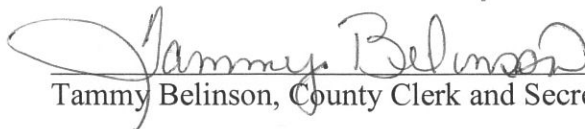
- D.** There was no **new business** to come before the **Board** for discussion.
- E.** **Commissioner’s discussions** regarding **County Business** concerned Commissioner Haralson saying thanks to Laura Smith and John Roberts for creating an interactive map on the County’s webpage which allows one to type in an address to determine which District they live in.
- F.** There were no **comments** made by the **Public**.
- G.** Upon the recommendation of Assistant District Attorney Jim Robertson, Chairman Harold Haralson moved, seconded by Darry Stacy, to **go into Executive Session** with an invitation to Sean Rieger, Attorney at Law, to join them at 1:07 p.m., to discuss the following: Pursuant to 25 O.S. 2001 307 B.4, Discussion with Counsel concerning pending litigation in reference to 122 E. Eufaula.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
- H.** At approximately 1:31 p.m., Chairman Harold Haralson moved that the Board **reconvene** from Executive Session and stated that during that period no decisions were made and no votes were taken and that **counsel proceed** as discussed on the following: **Executive Session** on the following: Pursuant to 25 O.S. 2001 307 B.4, Discussion with Counsel concerning pending litigation in reference to 122 E. Eufaula. Darry Stacy seconded the motion.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
- I.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:34 p.m. Rod Cleveland seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk